

## Notice for Recruitment

AGIHF/HR/Recruitment/2023-24/02/Adv 5

Website: <https://www.agihf.org>

Following personnel is required on immediate basis by Assam Government IITG Healthcare Foundation, a Section 8 company. This position will be purely contractual in nature for a period of 11 months and may be considered for further extension subject to approval from the Authority. Please apply with bio-data to [careers@agihf.org](mailto:careers@agihf.org).

Last date of Application: 07.12.2023

Sl.	Designation	Job role	Qualification	Experience	CTC
1	Consultant	<ul style="list-style-type: none"> <li>Understanding of Detailed Project Report - DPR and dissemination of DPR to the PMC, Architect, Contractor and others.</li> <li>Assist Architect in space program, design drawings and other relevant details of the hospital building, in line with the Business plan and Service mix.</li> <li>Periodic review of progress of construction, together with Architect, PMC and Contractor.</li> <li>Planning of IT system - software system, networking, data centre and related areas.</li> <li>Phase-wise purchase planning of Medical equipment - technical specification, tender document preparation, selection, procurement &amp; installation.</li> <li>Identify, engage and build network with technology R&amp;D partner organizations.</li> <li>Building network with key medical specialists and encourage them to visit the hospital for potential recruitment.</li> <li>Engage with doctors and senior administrators to develop administrative and clinical SoP.</li> <li>Assist in developing HR manual, Procurement manual and organization structure.</li> <li>Help in preparing academic curriculum for the proposed PG medical college.</li> <li>Any other additional agenda that the Board of Directors, AGIHF and consultant mutually agree as a scope of the Terms of Reference.</li> </ul>	<p>Candidate must have post-graduate or higher qualification in medicine from a recognized university. Additional professional qualifications and academic awards/recognitions will be an advantage. A prior experience on establishing hospitals with the academic institutions to be given preference.</p>	<p>Min. 25 years, covering the following areas –</p> <ul style="list-style-type: none"> <li><b>Teaching:</b> in a Higher Educational Institute, in the interface of medicine and technology;</li> <li><b>R&amp;D:</b> working as PI or Co-PI in innovation of healthtech within an institutional setting;</li> <li><b>Healthcare:</b> in-depth knowledge of establishment &amp; operation of centres of excellence including academic medical institutions with minimum 400 beds, including the ability to conceptualise design development, IT systems, process optimisation (clinical and administrative) etc.</li> <li>Experience of establishing integrated healthcare &amp; technology R&amp;D institution would be an advantage.</li> </ul>	Best, at par with industry standards

Sd/-  
**Director - AAHII**  
**Assam Government – IITG Healthcare Foundation**